

# VOLUNTEER APPLICATION

## Habitat for Humanity of Clallam County

Office Location: 728 E. Front St., Port Angeles, WA

Mailing Address: PO Box 1479, Port Angeles, WA 98362

Phone: (360) 681-6780 Fax (360) 681-6780

Web: <http://www.habitatclallam.org>

Email: [volunteer@habitatclallam.org](mailto:volunteer@habitatclallam.org)

Today's Date \_\_\_\_\_

Name \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Work or other experience/skills and training \_\_\_\_\_

When are you able to volunteer with Habitat?

Spring     Summer     Fall     Winter  
 Weekdays     Weekends     Mornings     Afternoons

### **Habitat ReStore: (Please indicate the days you are available)**

- Cashier Available:  Thu  Fri  Sat
- Sales Associate Available:  Thu  Fri  Sat
- Driver, Driver Assistant Available:  Tue  Wed  Thu  Fri  Sat
- Warehouse, Receiving, Housekeeping Available:  Tue  Wed  Thu  Fri  Sat

### **Construction:**

#### **Please fill in your interests and level of skill.**

*If uninterested in construction, skip, and see Committees and Special Projects on next page.*

1 Willing to Learn    2 Intermediate    3 Skilled/can work alone    4 Can Lead a Crew    5 Licensed

<input type="checkbox"/> Cabinetry	<input type="checkbox"/> Foundation/Forming	<input type="checkbox"/> Sheetrock Hanging
<input type="checkbox"/> Concrete/Flat Work	<input type="checkbox"/> Framing	<input type="checkbox"/> Sheetrock Finishing
<input type="checkbox"/> Electrical	<input type="checkbox"/> Heating/HVAC	<input type="checkbox"/> Siding
<input type="checkbox"/> Engineering (Type)	<input type="checkbox"/> Materials Procurement	<input type="checkbox"/> Site Leader
<input type="checkbox"/> Excavation	<input type="checkbox"/> Painting	<input type="checkbox"/> Tools Management
<input type="checkbox"/> Finish Carpentry	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Windows/Doors
<input type="checkbox"/> Flooring Installation	<input type="checkbox"/> Roofing/Gutters	<input type="checkbox"/> Landscaping

Other construction skills or interest \_\_\_\_\_

See next page for COMMITTEES and SPECIAL PROJECTS ➔

## COMMITTEES AND SPECIAL PROJECTS

Indicate skill level only in areas of interest. Leave others blank.

- 1 Willing to Learn      2 Intermediate      3 Skilled/can work alone  
4 Professional Background

### **FUNDRAISING AND PUBLICITY COMMITTEE**

- Special Events Planning         Business Relations           Other \_\_\_\_\_  
     Grant Writing/Research         Marketing?  
     Individual Donor Contact         Merchandising Program

- |                                |                                   |                                   |  |
|--------------------------------|-----------------------------------|-----------------------------------|--|
| <u>    </u> <b>Newsletter:</b> | <u>    </u> <b>Media:</b>         | <u>    </u> <b>Graphics</b>       | <u>    </u> <b>Community Relations</b> |
| <u>    </u> Writing            | <u>    </u> Press Release Writing | <u>    </u> Brochure/Flyer Design | <u>    </u> <b>Web Page/Internet</b>   |
| <u>    </u> Editing            | <u>    </u> Media Production      | <u>    </u> Desk-top Publishing   | <u>    </u> <b>Marketing</b>           |
| <u>    </u> Layout/Design      | <u>    </u> Photography           |                                   |  |

### **FAMILY SELECTION COMMITTEE** (Selects Habitat Partner Families).

- Presentations to Candidate Families         Screen Applicants           Social Services  
     Help Families Fill Out Application           Banking/Credit Checks

### **FAMILY PARTNERSHIP COMMITTEE** (Guides and mentors families through homeowner process. (Some training required)

- Home maintenance workshops           Social Services Support         Weekday Staff Assistance  
     Financial planning/budget/tax assistance         Job/Career Counseling

### **SITE SELECTION COMMITTEE** (Assists with purchasing land and evaluates and recommends future building sites).

- Real Estate Transactions           Legal assistance           Architectural Support  
     Planning & Development           Title Assistance

### **CONSTRUCTION COMMITTEE** (Helps design homes, ensures plans meet codes; works with construction staff on all aspects of construction)

- Architectural Skill           Construction Budgeting         Work with Building Suppliers  
     House Design           Construction Scheduling         Engineering (Type \_\_\_\_\_)  
     CAD/Drafting Skills           Materials Acquisition

### **CONSTRUCTION LUNCH COORDINATOR** (Help provide lunches for our construction volunteers at the work site.)

### **CHURCH RELATIONS** (Fosters partnerships-with religious community)

### **OFFICE SUPPORT/ADMINISTRATION**

- |                               |                                      |                                |
|-------------------------------|--------------------------------------|--------------------------------|
| <u>    </u> Phones/Reception  | <u>    </u> Computer software skills | <u>    </u> Grant Research     |
| <u>    </u> Thank you letters | <u>    </u> Computer hardware skills | <u>    </u> Accounting Support |
| <u>    </u> Data entry        | <u>    </u> General office support   | <u>    </u> Human Resources    |

Other skills or interests \_\_\_\_\_

**All Habitat for Humanity of Clallam County worksites are alcohol and drug free zones.  
All volunteers may be subject to a criminal and sexual offender registration check.**